



NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS
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November 29, 2022

American Beach Water and Sewer District Residents:

Over the last several years, discussions of the St. Johns River Water Management District Rural Economic Development Initiative (REDI) Grant were included in many community meetings and American Beach Water and Sewer District Advisory Board meetings.

The REDI grant could provide funding to residents within the American Beach Water and Sewer Districts for the cost of connection once the water and sewer conversion project is complete. In order to qualify for the REDI grant, property owners within the District boundaries, with existing septic systems, need to submit letters of intent to connect to the new central system.

Included, you will find the Letter of Intent and a list of Frequently Asked Questions. If you have additional questions, please contact our office or Teresa Irby-Butler at (407) 629-6900 or tirbybutler@govmserv.com.

Letters of Intent will be due to the County Manager's office no later than Tuesday, December 20, 2022.

Respectfully,

Amy Bell

Amy Bell
Senior Management Analyst
Nassau County
Board of County Commissioners

Attached:
Letter of Intent
Frequently Asked Questions



Letter of Intent

American Beach Septic to Sewer System Conversion Project

1.	Property Owner's Name:						
		<i>First Name</i>		<i>Middle Initial</i>	<i>Last Name</i>		<i>Suffix</i>
2.	Property Co-Owner's Name:						
		<i>First Name</i>		<i>Middle Initial</i>	<i>Last Name</i>		<i>Suffix</i>
3.	Street Address:						
		<i>Property Address</i>					
4.	Mailing Address:						
		<i>Owner's Mailing Address</i>					
5.	Email Address:						
6.	Phone:			Other Phone:			
IS THE PROPERTY DEED IN THE NAME LISTED ABOVE		<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	NOT SURE

The American Beach Water and Sewer District ("District") is currently constructing a centralized sewer system project to eliminate on-site treatment and disposal systems (OSTDS) as part of the District's septic-to-sewer project. In conjunction with this project, the District has submitted a cost-share grant application with intentions of partnering with the St. John's River Water Management District (SJRWMD) to complete the abandonment of the existing septic tanks & connect individual residences to the centralized sewer system.

I, undersigned, hereby indicate my intentions to participate in the District's septic to sewer program. I am aware that grant funding is contingent upon at least 30% participation from property owners in the area referenced above. By this Letter of Intent form, should funding be awarded and I participate, I agree to enter into a Property Access Agreement to abandon my septic system and connect to the centralized sewer system once grant funding is accepted.

7.	Most Preferred Method of Communication:					
	<input type="checkbox"/> Email	<input type="checkbox"/>	Other			

If you have any questions, contact:
TERESA IRBY-BUTLER
 280 Wekiva Springs Road, Suite 2070, Longwood, FLORIDA 32779
 407-629-6900/407-608-2846
 TIRBYBUTLER@GOVMSERV.COM

8.	Signature		Date of Signature			
				<i>Month</i>	<i>Day</i>	<i>Year</i>

We look forward to working with you on this project.

St. John's River Water Management District
Rural Economic Development Initiative (REDI) Grant Application
Letter of Intent
Frequently Asked Questions

1. **What am I committing to by signing the letter of intent?** In providing a letter of intent, you are indicating your support of the American Beach Water and Sewer District (District) to submit a Rural Economic Development Initiative grant application to the St. John's River Water Management District for construction of a sewer line connection from the central sewer system to your residence and abandonment of your existing septic tank. The letter indicates your intent to connecting to the new central sewer system once it is completed.
2. **By providing the letter of support, am I making any type of financial commitment?** Providing a letter of intent to connect to the central sewer system does not obligate you to any costs relating to the grant.
3. **What is the cost of connecting my residence to new central sewer collection system?** If the cost-share grant is awarded, the cost to extend the sewer line from the edge of right-of-way to your residence and the cost of abandoning your existing septic tank could be waived. If the grant is not awarded and you are not granted a waiver for other reasons, residents can anticipate a cost for this work. Actual costs will vary for each property.
4. **What are the repercussions of not signing the letter of intent?** Letters of intent are required for the cost-share grant application. In order for the grant application to be considered for funding a minimum of 30% of homeowners must provide letters of intent. The grant application rank scoring is improved with 50-100% letters of intent. Not providing a letter of intent decreases the District's likelihood of qualifying for the REDI grant.
5. **When may the work start in my yard?** There is an advance notification of service availability period provided in State law. However, the new collection system along Gregg and Lewis will be completed on or about September 2023. If the grant is awarded, extending the laterals and abandoning septic tanks in this area could begin as early as October 2023 with subsequent areas to follow. We anticipate all on-site work being completed by July 2024.
6. **Why should I abandon my septic tank?** Failed or failing septic tanks present serious hazards including but not limited to cave-in's or collapse and may contaminate your drinking water well.
7. **Who obtains permits for the sewer line extension and abandoning of the septic tank?** A licensed contractor is responsible for acquiring septic tank abandonment permit in accordance with Chapter 64E-6.011, F.A.C. on behalf of the property owner.
8. **How long does will it take to extend the sewer line and properly abandon my septic tank?** The schedule will always depend on availability and workload of contractors. Once scheduled, extending the sewer line to your home typically takes 1-2 days. Abandoning the septic tank typically occurs in 1-2 days. All work associated with abandoning your existing tank and extending the sewer lateral should be able to occur in within one work week.

St. John's River Water Management District
Rural Economic Development Initiative (REDI) Grant Application
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9. **What is an access agreement referenced in the letter of intent?** In order for a contractor to access your property and perform the necessary work, he/she will need a temporary access agreement authorized by the property owner to legally enter the property. This agreement will have a limited duration and only permits access to conduct the onsite sewer lateral and septic tank abandonment work activities.