



American Beach Water and Sewer District Advisory Board Meeting

4:00 PM, April 14, 2022

James S. Page Governmental Complex, 96135 Nassau Place
Yulee, FL 32097

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

AUDIENCE INPUT – NON-AGENDA ITEMS

A. How to Provide Input

AUDIENCE INPUT – AGENDA ITEMS

B. How to Provide Input

ACTION ITEMS

C. Approve Minutes from February 10, 2022

INFORMATIONAL ITEMS

D. American Beach Water and Sewer District Design and Construction Updates

ADJOURNMENT

AUDIENCE INPUT – AGENDA AND NON-AGENDA ITEMS

You are invited to a Zoom webinar.

When: This is a recurring webinar

Topic: American Beach Water and Sewer Advisory Board

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87398540013?pwd=NDJDSFEwb1ArN0NycklRWkdpa3NzZz09>

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**American Beach Water and Sewer District Advisory Board
February 10, 2022, 4:13 p.m.
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to Order, Invocation, and Pledge of Allegiance to the American Flag

Board Members:

Present: Chair Erving Gilyard, Ruth Waters, Tony Brown and Colleen Hicks.

Absent Board Member: Eugene Emory

Other Officials Present: Michael S. Mullin, County Attorney and Marshall Eyerman, Assistant County Manager.

Staff Present: Representing the Clerk's office was Heather Nazworth, Deputy Clerk; and Gwen Osborne, Recording Secretary.

Official Agenda Summary:

Chair Gilyard announced that the meeting would go into recess until County Attorney is present. The meeting reconvened at 4:41 p.m.

AUDIENCE INPUT - NON-AGENDA AND AGENDA ITEMS:

220210ABAB - 4:42:53 p.m. (Tabs A and B) Mr. Mullin reviewed the procedures for individuals to participate via "Zoom."

220210ABAB - 4:44:22 p.m. Pam McCorkle-Buncam came forward and stated she made a request for public records to Nassau County regarding when American Rescue Plan Act (ARPA) funds will be available. She stated that on January 4, 2002, the County Manager requested \$4 million dollars to be allocated for Project Harmony at the Crawford Diamond new water plant. She inquired about ARPA now not being able to be used for the American Beach Water Sewer project.

220210ABAB - 4:46:18 p.m.

Request: Board Member Brown requested a Tab F to discuss and clarify matters from the Board of County Commissioners meeting held on February 9, 2022.

Motion: Add a Tab F to the agenda to discuss and clarify the matters from the Board of County Commission meeting held on February 9, 2022.

Maker: Board Member Brown

Second: Board Member Hicks
Action: Aye: Board Members Brown, Waters, Gilyard,
and Hicks.
Absent: Board Member Emory

ACTIONS ITEM(S):

220210ABAB - 4:49:34 p.m. (Tab C) Approve Minutes from November 4, 2021, December 9, 2021, and January 13, 2022.

Request: Board Member Brown requested to consider minutes approval separately.

Discussion: Board Member Brown requested an update on the recommendation made by this Board to utilize funds ARPA and Federal Infrastructure Bill for the American Beach Water and Sewer Projects referenced on Page 4 from the November 4, 2021 minutes.

Mr. Eyerman responded that the recommendation letters are in the process of being drafted. Further discussion ensued regarding the prioritization of the American Beach Water and Sewer projects for ARPA funds.

Motion: Approve minutes from November 4, 2021, as presented.
Maker: Board Member Brown
Second: Board Member Hicks
Action: Aye: Board Member Brown, Waters, Gilyard, and Hicks.
Absent: Board Member Emory

220210ABAB - 4:56:35 p.m. Approve minutes from December 9, 2021.

Motion: Approve minutes from December 9, 2021 meeting as presented.
Maker: Board Member Brown
Second: Board Member Hicks
Action: Aye: Board Member Brown, Waters, Hicks, and Gilyard
Absent: Board Member Emory

220210ABAB- 4:56:59 p.m. Approve minutes for January 13, 2022 meeting.

Discussion: Board Member Brown inquired regarding the memorandum to the Board of County Commissioners. Mr. Eyerman responded that memorandum authorized the Chairman to execute

the letter, and the Commissioners have been notified of the pending memorandums. Board Member Brown expressed his concerns with the letter and memorandum not being provided to the Commissioners.

Amy Bell, Senior Management Analyst, came forward and informed the Board she is currently drafting the letter.

Board Member Brown discussed his request for his objection to a vote in the minutes. Mr. Mullin responded that the minutes are a summary pursuant to Florida Statute. He explained that adding a statement is outside the Board's purview and can be provided to the Board of County Commissioners.

Board Member Brown stated that he would withdraw his request to include his statement.

Board Member Brown inquired regarding the statement from Board Member Emory. Mr. Mullin stated that was an error, and the Board can direct staff to forward his statements to the Commissioners. Further discussion ensued regarding Board Member Emory's statement.

Motion: Approve minutes from January 13, 2022 meeting as presented.
Maker: Board Member Brown
Second: Board Member Hicks
Action: Aye: Board Member Brown, Waters, Hicks, and Gilyard
Absent: Board Member Emory

Motion: Approval of Amended Minutes from October 14, 2021, including the removal of Board Member Emory's statement, which is known as Attachment A.
Maker: Board Member Brown
Second: Board Member Waters
Action: Aye: Board Member Brown, Waters, Hicks, and Gilyard
Absent: Board Member Emory

Motion: Direct the County Manager's Office to provide Board Member Emory's statement to the County Commissioners.
Maker: Board Member Brown
Second: Board Member Hicks
Action: Aye: Board Member Brown, Waters, Hicks, and Gilyard
Absent: Board Member Emory

INFORMATIONAL ITEM(S) :
220210ABAB - 5:14:40 p.m. (Tab E)

Teresa Irby-Butter, Project Manager, appeared via Zoom to provide design and construction updates. She reviewed the Water Infrastructure Improvement for the Nation (WIN) grant timeline, bids due, SRF loan agreements, local share payments, construction start dates, and Rural Economic Development Initiative (REDI) grant. Chair Gilyard requested an email of the timeline. The group further discussed the agreements, bids, grants, and legislative requests.

Mr. Brown requested for a presentation on the uses and eligibility of ARPA funds. Mr. Mullin responded RFP (Request for Proposal) was withdrawn by the County Commissioners at the January meeting. The guidelines are available at the Department of Treasury and provide information on funds usage.

Mr. Mullin responded to an inquiry from Ms. Hicks regarding the determination of how the allocation will be processed. He stated that there had not been any determination on how the allocation will be processed. Mr. Eyeran stated there would be workshops on utilizing and processing the funds. The group further discussed the appropriated funds to be disbursed.

Public Input: Berta Arias came forward to state that the trustees she contacted expressed full support of the Resolution regarding the assessments and expected everything to move forward as agreed.

Honorable Judge Henry Adams came forward and provided a brief history on the assessment process and appreciates the work that has been done.

Carlton Jones came forward to explain the journey for water and sewer on American Beach.

Pam McCorkle-Buncam came forward to state the property owners' questions regarding the assessment structure, which was unclear for repayment. Mr. Eyeran responded the legislative appropriation was \$600,0000.00, and \$50,000.00 of the amount is set aside for disadvantaged individuals.

Ms. Hicks requested communication with property owners regarding the project and assessments.

220210ABAB - 6:19:00 p.m. (Tab F)

Mr. Eyerman responded to an inquiry regarding the balance assessment. He stated the final amount would be known in 2022, and board action would be resolved by December 31, 2023, based on the Commissioners direction.

Public input: Tony Nelson, property owner, appeared via Zoom and requested that information be circulated more effectively to American Beach Property Owners.

Mr. Mullins responded to Ms. Hicks inquiry regarding the American Beach Water and Sewer District. He stated that due to Florida Department of Environmental Protection (FDEP) requirements, one aspect of the District might need to be kept. The District will still own the infrastructure, and the assessments will be eliminated.

Mr. Brown requested that property owners pre-paid the assessments promptly have a refund.

Marissa Mahoney came forward and stated that WJCT reported the statistical numbers and that information was not provided by the Newsleader.

Vernell Briton came forward and stated that Newsleader reported what was heard at the meetings.

Pam McCorkle-Buncam came forward and stated that the quotes in Newsleader were her direct comments.

Mark Dawkins appeared via Zoom and emphasized the request for refunding the pre-paid assessment fees.

Mr. Eyerman responded that the refund of the assessment fees is being reviewed promptly.

There being no further business, the regular session of the American Beach Water and Sewer District Advisory Board adjourned at 6:41:58 p.m.

Ervin Gilyard, Chairperson