

Human Resources

March 2021
Issue 3

Employee Services

New Hires: 10
Promotions/Transfers: 0
Terminations/Retirements: 3

Positions Posted: 11
Advertisements Submitted: 19
Applications Recieved: 74
Interviews Conducted: 24

Pre-Employment Verifications: 8
Pre-Employment Pysicals/Drug Screens: 1

Reclassifications Processed: 2
New or Revised Job Descriptions: 9

Investigations Conducted: 0

Employment Verifications: 5

Payroll Transmittals Processed: 53
All Other Payroll Changes Processed: 46

Invoices Processed: 16

FRS Submissions: 1

Employee Benefits

Benefit Enrollments: 18
Benefit Terminations: 5
Benefit Changes: 10

Retiree Statements Mailed: 204
Retiree Payments Processed: 81

Workers Comp New Claims: 6
Workers Comp Open Claims: 92

General Liability Claims: 1
General Liability Open Claims: 9

Auto New Claims: 1
Auto Open Claims: 5

Family Medical Leave New Cases: 4
Family Medical Leave Open Cases: 10

Tags/Titles/Decals Processed: 7

1st Quarter Wellness Challenge
"Just Move"

Employee Participation: 157 Registered
(90 completed all 3 check-ins, 57% completed the challenge)

Employee Wellness

March is Colon Cancer Awareness Month!

EVERY YEAR

FIT and gFOBT (these tests detect hidden blood in the stool)

EVERY 3 YEARS

Cologuard® stool DNA test (detects altered DNA and blood in the stool)

EVERY 5 YEARS

Flexible sigmoidoscopy

EVERY 10 YEARS

Colonoscopy

Talk to your doctor today to decide which test is right for you.