



NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS
5185 S. Fletcher Ave, Unit 5
Fernandina Beach, Fl 32034

Daniel B. Leeper
Aaron C. Bell
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Dist. No. 1 Fernandina Beach
Dist. No. 2 Amelia Island
Dist. No. 3 Yulee
Dist. No. 4 Bryceville/Hilliard
Dist. No. 5 Callahan/West Yulee

JOHN A. CRAWFORD
Ex-Officio Clerk

MICHAEL S. MULLIN
County Manager/Attorney

Our application for new water and sewer services has been revised. This application must be filled out in its entirety or it will be returned as unprocessed to applicant.

Only applicants requesting a Temporary Hydrant Meter will need to complete and sign the Hydrant Meter Policy (page 3).

Completed applications should be forwarded to:

Nassau-Amelia Utilities
5185 S. Fletcher Ave, Unit 5
Fernandina Beach, Fl 32034
billing@nassaucountyfl.com

Please allow 10 working days for application to be processed.

After receiving your fee calculations, payments may be made by credit card or e-check at nassaucountyfl.com, choose online payments, click on "online payment portal". You should select County Manger.

Checks should be made payable to Nassau-Amelia Utilities. Payments, **along with a copy of the water and sewer connections**, should be forwarded to:

Nassau-Amelia Utilities
5185 S. Fletcher Ave, Unit 5
Fernandina Beach, Fl 32034

Meters will not be installed until payment is received. Please allow 10 working days after receipt of payment for installation

Contact our customer service office at 904-530-6030 with any questions.

(904) 530-6030, (904) 530-6903 fax

An Affirmative Action / Equal Opportunity Employer



NASSAU-AMELIA UTILITIES

5185 S. Fletcher Ave Unit 5
Fernandina Beach, FL 32034
904.530.6030, Office
904.530-6903, Fax
billing@nassaucountyfl.com

Service Requested:	_____ Water	_____ Wastewater	_____ Irrigation
Type of Account:	_____ Corporation/LLC/Commercial	_____ Residential/Individual	
Service Address:	_____		
Parcel #:	_____	Square Footage:	_____
Requested Meter Size:	_____	Requested Connect Date:	_____

Account Name:	_____		
Requestor Name:	_____		
Mailing Address	_____		
Mailing City	_____ State	_____ Zip	_____
(If different than the above)	_____		
Physical Address:	_____		
City	_____ State	_____ Zip	_____
Business Phone:	() _____	Tax ID:	_____
Fax:	() _____	Social Security:	_____
Email:	_____	DL#:	_____

CORPORATION /LLC ACCOUNT INFORMATION/AUTHORIZED AGENT			
Corporation Officers			
President:	_____	Vice President:	_____
Address:	_____	Address:	_____
Phone:	_____	Phone:	_____
Secretary:	_____	Treasurer:	_____
Address:	_____	Address:	_____
Phone:	_____	Phone:	_____
LLC Member/Authorized Agent			
Member Name:	_____	Member Name:	_____
Address:	_____	Address:	_____
Phone:	_____	Phone:	_____

I request Nassau-Amelia Utilities to provide utility service to the above referenced service address and agree to pay all charges for such services and to abide by all existing and future rules and regulations. I agree to assume any and all amounts due on the account. Further, I agree that if any amounts remain unpaid on this service address, any unpaid amounts can be transferred to any other account for which I am responsible.

Signature

Date

Print Name

SS# of Personal Guarantor
(Required if not paying additional deposits)

NOTE: PLEASE ALLOW 10 BUSINESS DAYS FOR PROCESSING OF APPLICATION. ALL APPLICATIONS SUBMITTED MUST BE COMPLETED IN ITS ENTIRETY WITH THE PROPER DOCUMENTATION OR IT WILL BE RETURNED AS UNPROCESSED TO APPLICANT.

NASSAU-AMELIA UTILITIES

Construction Temporary Hydrant Meter Policy

The Construction Temporary Hydrant Meter (CTHM) should be 3 inches in size and installed in a location requested by the customer and agreed to by Nassau-Amelia Utilities. The meter will be installed by Nassau-Amelia Utilities and read monthly by a Nassau-Amelia Utilities employee, at a location approved by Nassau-Amelia Utilities.

Customer/Applicant Signature

Date

Name: _____

Company Name: _____

Address: _____

Phone Number: _____

Approval Signature

Date

Effective: October 1, 2011