



**Nassau County Building/Code
Enforcement Department**
96161 Nassau Place
Yulee, Florida 32097

Bulletin G-05-17

MEMORANDUM

Date: July 18, 2017
TO: All Permit Applicants
FROM: Michael Griffin, CBO, CFM, Building Official *MG*
SUBJECT: Form Board Finish Floor Elevations

This is to indicate that for One and Two Family Dwellings the attached Form Board Elevation Certificate must be received prior to approval of the slab inspection starting July 31, 2017. As indicated in Nassau County Code *Section 10.8 Finished floor elevations and lot grading plans* “ The minimum floor elevations shall be as specified in the engineering plans and the maximum floor elevation shall not exceed six (6) inches more than specified in the engineering plans. The utilization of stem wall construction may be approved via a lot specific grading plan submitted with the building application and reviewed by the County Engineering Department.”

According to Florida law, the Form Board Elevation Certificate may not be signed by the job chief or superintendent. Please use the attached form. In order to save time, faxed copies from the surveyor to the builder will be acceptable.

MG/

CC: All Inspectors and Plans Examiners
Terry Cotter
Public Works



Form Board Elevation Certificate

Date: _____

Permit Number: _____

Address: _____

Required Finish Floor Elevation as on Nassau County approved
site plan: _____

Actual Elevation of Form Board or

Grade Stake: _____

Survey Company Name: _____

Signature of Surveyor: _____