



Dawn S. Bostwick, Library Director  
Janet W. Loveless, Assistant Director

## Nassau County Public Library System

25 N. 4<sup>th</sup> Street  
Fernandina Beach, FL 32034  
Phone: 904-277-7365 Fax: 277-7366

<http://www.nassaureads.com>

To: Ted Selby, County Manager

From: Dawn S. Bostwick, Library Director

Date: 1 December 2016

Re: 2016 Library Accomplishments

Please find list below of 2016 Library Accomplishments:

E-Rate Grant award 2015/16	\$31,530
E-Rate Grant application 2016-/17	Application In Process
State Aid Grant	\$35,655
Town of HLD/FOL Gift	\$8,000
FB Friends Gift	\$102,003 includes \$1,995 for all libraries Learn-A-Test Database
Third Year of Passport Application Processing	\$41,925 (1677 applications)
Passport Photo Service	\$15,909 (1701 photos)
Issued 196 Back packs in partnership with NC Sheriff's Dept. & FSS	
Issued 2,724 new library cards	
Continue with upgraded wireless access at FB, CAL, HLD & BRY libraries	
Installation of broadband network and wireless access to YUL branch	
Continue with broadband internet access at FB, CAL & HLD branches	
Purchases third and fourth order of furniture and equipment for FB	
Summer Reading Program for Adults, Teens & Children-almost 1,000 registered online	
Library visits 211,009	
Circulated Items 238,759	
Circulated eBooks 9,699	

### Callahan

450077 SR 200  
Callahan, FL 32011

### Hilliard

15821 CR 108  
Hilliard, FL 32046

### Yulee

76346 Wm Burgess Blvd  
Yulee, FL 32097

### Bryceville

7280 Motes Rd  
Bryceville, FL 32009

**Nassau County Public Library System  
Annual Plan of Service  
2016-17**

**Circulation Services**

Change ebook lending model  
Expand ebook collection  
Expand Young Adult selections

**Reference Services**

Continue to fund-raise to renew electronic subscriptions to ALE and Learn-A-Test  
Continue to update reference, genealogy and homework links on the web page

**Technical Services**

Continue to weed all collections according to LRP  
Tag collections at FB, CAL and HLD with RFID tags  
Add full cataloging records for downloadable books and music  
Continue with centralized book purchasing to leverage better discounts and staff efficiency

**Youth Services**

Continue Time for Tots  
Continue to partner with FOL groups for Children's & YA Summer and Holiday programs

**Adult Services**

Continue to provide E-Government services at all branches  
Continue to partner with all FOL groups for adult programming, including Summer and special events

**Networking Services**

Replace staff T-1 network with high speed business class network  
Provide high speed internet access and wireless access to YUL Branch  
Continue to apply for E-Rate Grant funds for voice and data discounts  
Refresh website design for library system

**Administrative Services**

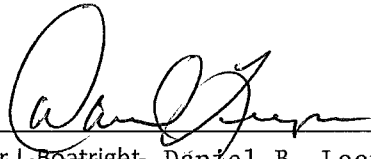
Continue to process passport applications at FB Branch  
Establish new credit card payment option for fines & fees  
Continue to implement new Long Range Plan for 2013-2017  
Prepare surveys and focus groups for new Long Range Plan for 2018-23  
Continue to explore additional funding sources for library system  
Maintain current library hours  
Request contribution from local municipalities to assist with library operations  
Continue to write mini grants when possible to assist with public programming

**Collection Development Services**

Continue to review best purchasing plans (standing order plans, etc.)

Request donations from all FOL groups to purchase periodicals

Total materials budget: \$106,575



12-12-16

~~Chair, Walter J. Boatright~~ Daniel B. Leeper

Effective Date: October 1, 2016

Chairman, Nassau County Board of County Commissioners



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Provided:

50	Adult programs
29	Young Adult programs
185	Children's programs
6,938	All program attendance

Library Card Sign Up promotion month w/Fire Rescue-visited 400 students

Re-design of library website

Added Self-Check machine to FB Library (courtesy of FB FOL)

Established RFID technology in FB Library (courtesy of FB FOL)

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